

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION**Minutes of Meeting****December 14, 2009**

Members of the State Board for Career and Technical Education met at 10:05 a.m. CST on Monday, December 14, 2009, via telephone conference in the CTE State Director's office, 15th Floor, State Capitol Building, Bismarck. The meeting was called to order by Mr. Darrel Remington, Chair. The following members were present:

Mr. Jeff Lind, Vice Chair
Ms. Maren Daley, Member
Mr. Brian Duchscherer, Member
Mr. Tim Mairs, Member
Ms. Val Moritz, Member
Ms. Rita Wilhelmi, Member

Wayne Kutzer, Dwight Crabtree, and Brenda Schuler were also present.

CONSIDERATION OF NOVEMBER 16, 2009 MINUTES – Mr. Lind moved and Ms.

Wilhelmi seconded to approve the minutes of the November 16, 2009 meeting as presented.

The motion passed unanimously.

CONSOLIDATED ANNUAL REPORT – Mr. Crabtree gave a brief overview of the Consolidated Annual Report, stating that the report must be filed annually with the U.S. Office of Education by December 31.

Mr. Crabtree reviewed the report, stating that the secondary information is reported using an unduplicated student count across the career clusters and is consistent with the data collected over the past few years. Some of the required information is incomplete; however, adequate information will be available by the December 31 due date.

Mr. Crabtree then reviewed the secondary narrative information and explained the activities in the required program indicators and permissible indicators. Mr. Crabtree explained

that the agreed upon data is negotiated with the U.S. Department of Education and the baseline is based on a three year moving average.

Mr. Crabtree reviewed the postsecondary data information, stating that FINDET is currently rerunning some of the data.

Following discussion, Ms. Moritz moved and Ms. Daley seconded to approve the 2009 Consolidated Annual Report and authorized Mr. Crabtree to incorporate the changes and current data once it is received from FINDET and submit it prior to December 31, 2009. The roll call vote was as follows:

Mr. Mairs - aye
 Ms. Moritz - aye
 Mr. Duchscherer - aye
 Mr. Lind – left meeting at 10:15
 Ms. Wilhelmi – aye
 Ms. Daley – aye
 Mr. Remington – aye

The motion passed unanimously.

FUTURE SBCTE MEETINGS – The January board meeting is scheduled for Tuesday, January 19, 2010.

The February board meeting is scheduled for Tuesday, February 16, 2010.

The March board meeting is scheduled for Monday, March 15, 2010.

The meeting adjourned at 10:46 a.m.

Respectfully submitted,

Mr. Darrel Remington
 Chairperson